

**Mill Research Development Fund
Grenfell Campus, Memorial University of Newfoundland
Grant Application
2020**

1. Background:

In partnership with Corner Brook Pulp and Paper Limited (CBPPL) and in conjunction with the Centre for Research and Innovation, Grenfell Campus, Memorial University has forwarded an agenda of applied research related to the pulp and paper mill in Corner Brook. This collaborative research program has realized multiple funding sources. As this collaborative research effort is intended to be ongoing, the Mill Research Development Fund has been created to seed and support new, creative and innovative research at Grenfell Campus related to Corner Brook's pulp and paper mill.

2. Purpose:

The Mill Research Development Fund is designed to support new and early-stage (seed) research projects related to the history and/or future of Corner Brook Pulp and Paper Mill. This fund seeks to support creative and innovative research projects with the potential for producing meaningful social and economic opportunities for the Mill, Corner Brook, the western region and/or the province. This funding opportunity is open to faculty at Grenfell Campus in any discipline.

3. Eligibility:

- a. An academic staff member, as defined in the MUNFA Collective Agreement, or nurse educator for WRSON faculty under the RNUNL;
- b. All persons with academic tenure, probationary appointments, and persons on sabbatical leave are eligible;
- c. Term contracts other than those on a per course basis are eligible as long as the award is taken up at the time the appointment is held and the project end date coincides with or before the applicant's term contract ends;
- d. Persons holding an Adjunct appointment as a co-applicant with a Grenfell Campus academic staff member as Principal (or Co-Principal) Investigator.

4. Submissions for funding will be rated on the following criteria:

- Clarity of the proposal (including a clear scope and objectives; methodology; milestones; budget; outputs, outcomes, impacts);
- Originality and/or creativity of the proposed research project;
- A demonstration of the significance of the proposal for the field or discipline and for CBPPL and/or the local community, western region, province, and/or institution;
- A justification of how this funding will help contribute to building your overall research program (e.g. will lead to a new application to other funding sources, assist you to explore a new research area, etc.);

- The feasibility of the project;
- Leveraging of other funding or supports;
- Meeting all of the criteria of the application guidelines;
- Priority may be given to new applicants who have not already received support from this fund.

5. Value

The maximum individual grant is \$2,000. A maximum of \$10,000 in total funding will be granted during the 2020-2021 academic year. Funds will be available to successful faculty members for use within one year of the date the grant was awarded. Future funding opportunities will be determined subject to availability of funds.

6. Eligible Expenses

- Funding may be used to support the hiring of graduate students as research assistants.
- Travel may be eligible, provided its relevance to the proposed research is demonstrated.

7. Ineligible Expenses

- In general, the purchase of books, journal subscriptions, and computers and/or computer hardware, or the payment of publication fees will not be funded. Such items will, however, be considered for funding if the applicant can demonstrate a direct relevance to the proposed research.
- Travel to conferences will not be funded.

8. Application Materials (required)

- An abbreviated, research-focused Curriculum Vitae (no more than three pages, single spaced, minimum 12 pt Times New Roman font, ¾" margins);
- A research proposal (no more than two pages, single spaced, minimum 12 pt Times New Roman font, ¾" margins);
- A research budget (no more than one page, single spaced, 12 pt Times New Roman font, ¾" margins).

9. Application Deadline

Ongoing intake until funds are expended.

10. Requirements of Recipients

Recipients are required to submit to the Centre for Research and Innovation Research Committee (mperez@grenfell.mun.ca) a **one-to-two page written research report**. This report should outline the research progress and accomplishments in plain language, explain any variances from the proposal, and provide examples of ongoing research and scholarly activities that the research grant has initiated. **The deadline for submission of all past research reports is October 2021. New applications will not be considered from applicants with research reports outstanding.**

11. Review of Applications

Applications will be reviewed a by a sub-committee of the Centre for Research and Innovation Research Committee and selected in accordance with the abovementioned criteria.

12. Additional Information

For information or questions related to the research application, please contact Grants and Contracts Facilitation Officer Leanna Butters (lbutters@grenfell.mun.ca), or Jennifer Butler Wight (jbutler@grenfell.mun.ca).